

HOW TO OBTAIN A COMPLIANCE LETTER

If you need a Compliance Letter please conform to the following instructions:

- Come to the St. Louis City Municipal Court located at 1520 Market Street, St. Louis, Missouri 63103, Suite 1120 (Monday through Friday, 8 a.m. – 5 p.m. except on City Holidays)
- Take a number at the Customer Service Counter
- You must have a picture identification card and your case number(s) you need compliance for
- If you do not know the case number(s) for the required compliance letter, it is your responsibility to contact the Department of Revenue for this required information.
- The phone number to the Department of Revenue is 573-751-4475.

Please note: Your case(s) must be paid in full before a Compliance Letter can be issued.

If you reside outside of the City limits and are in need of a compliance letter, please conform to the following instructions:

- Type or print clearly a request for compliance to be sent to St. Louis City Municipal Court, 1520 Market Street, St. Louis, Missouri 63103, Suite 1120, ATTN: Compliance
- You must have listed the case numbers(s) requiring compliance and the charge(s)
- Your notarized signature must appear at the bottom of the letter
- Include a clear copy of your picture ID
- Enclose a self-addressed, pre-posted envelope

Remember: Your case(s) must be paid in full before a Compliance Letter can be issued. If you have any questions call 314-622-3231.

You can pay your cases on-line. Go to www.stlcitycourt.org